

# C-SERVEES - PRIVACY STATEMENT AND PARTICIPANT INFORMATION SHEET

You are invited to contribute in the [C-SERVEES project](#). This document will provide you with information about the context and purpose of your contribution, as well as how the personal data will be used and further stored.

For information, this document is only available in English, as are the rest of communications in the C-SERVEES project.

## 1 C-SERVEES Background

Waste of electrical and electronic equipment (WEEE) is one the fastest growing waste streams in the EU, with a generation above 12 million tonnes estimated for 2020<sup>1,2</sup>. WEEE is a complex mixture of valuable materials and hazardous components. The improvement of WEEE prevention, collection and recovery is essential to boost circular economy and enhance resource efficiency, this will require new approaches in the design, manufacturing, use and end of life (EoL) of electrical and electronic equipment (EEE).

C-SERVEES is a project funded under the H2020 Programme (2018-2022) that aims to boost circular economy business models in the electrical and electronic equipment (EEE) sectors. The business models will be developed through wide consultation with relevant stakeholders and their viability will be tested through demonstrations involving four target products: washing machines, toner cartridges, televisions and access link monitoring equipment used in telecoms (ALM). These products belong to EEE categories that together account for 77% of electronic waste collected in the EU.

### DEMONSTRATORS



C-SERVEES will provide several eco-innovative solutions for the above products such as eco-design and customization, eco-leasing, re-use and remanufacturing, recycling and ICT services.

Project partners are: AIMPLAS (coordinator), Fundación Gaiker, Loughborough University, SAT, Lexmark, ADVA, Arcelik, RINA-C, Emaus, Indumetal Recycling, Greentronics, WEEE Forum, Circularise, Soltel, Particula, PNO and Erion.

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<sup>1</sup> Huisman et al. (2008). Review of Directive 2002/96 on Waste Electrical and Electronic Equipment.

<sup>2</sup> Fischer & Davidsen (2010). Europe as a Recycling Society: The European Recycling Map.



We encourage you to learn more about the project by visiting the [C-SERVEES website: www.c-serveesproject.eu](http://www.c-serveesproject.eu).

## 2 Data protection

Please note that any contact data requested in the framework of the project will be included in a database for the exclusive use of the project partners for project related tasks. It will be solely used for the purpose of contacting individuals in order to:

- gather relevant information for the project such as that on requirements for setting up viable circular economy business models
- ask you to participate in the testing of some ICT tools produced within the C-SERVEES framework
- disseminate project results and achievements, and
- to circulate invitations to participate in activities related to the project.

Only personal data that is relevant for the project will be collected. No sensitive information will be collected.

In line with the EU General Data Protection Regulation, you have the right to access information about the use of your personal data, as well as the right to rectify/amend, cancel or oppose the use of your personal data at any time during the period of research and storage of your data. To do so please contact: [c-servees@aimplas.es](mailto:c-servees@aimplas.es). Your data will be kept for a maximum of 5 years after the project ends in October 2022, but will not be used for contact purposes after that date. The contact data collected will not be disclosed to companies or media without prior authorisation.

The information is collected and stored in Google Forms and Google Sheets as well as on secure servers in a password protected file. The data security procedures of Google are available [here](#).

## 3 Informed Consent Form

In the event that you specifically agree to be involved in the C-SERVEES stakeholder network, you will be kindly asked to tick the corresponding approval box in the online form.

By giving your consent you confirm that you:

- have read the Participant Information Sheet and the nature and purpose of the project has been explained to you.
- have had the opportunity to ask questions.
- understand the purpose of the project and your involvement in it.
- understand that you may withdraw from the project by means of a written notification to the contact indicated in the Participant Information Sheet at any stage and that this will not affect your status now or in the future.



- understand that whilst information gained during the study may be published, you will not be identified and your personal data will remain confidential.
- understand that data will be stored electronically on the project server with restricted access to the project members, to be deleted after 5 years, or to be deleted on request.
- agree that your contact data are included in a contact list to be further used for C-SERVEES dissemination activities (e.g. newsletter, announcements), and for invitations to participate in project related activities (e.g. workshops, interactive online platform).
- accept that all the communications that you will be receiving within the C-SERVEES framework will be written in English

Should you have any questions regarding the purpose and design of this project and/or your contribution, or if you decide to withdraw from the research at a later stage, please contact [c-servees@implas.es](mailto:c-servees@implas.es)

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The C-SERVEES Consortium  
February 2022